



Summary of the Meeting of the Directors of CMMC held on Thursday 10th October 2019

The purpose of these notes is to help keep residents informed of matters being dealt with by CMMC on behalf of the residents. Please do not hesitate to contact board@cholseymeadows.org should you require any further information.

Directors present: Liz Irving (Chair), Martyn Griffiths, Richard McDonnell, Carole Chaplin, Fiona Horsfall, George Kurchey, Denise Worthington

Directors Apologies: Chris Phillips (CP), Matt Griffiths (MG), Sean McLaughlin (SM)

First Port representatives present: Neil Taylor

First Port representative apologies: Hayley Downey

Others present: Helen Savery for the purpose of taking minutes

Budget and Accounts

An indepth discussion took place in relation to how best to explain the 2017/18 accounts issues to residents. FirstPort is to draft a letter explaining why there has been such a long delay in producing the accounts, the reasons why there is a deficit and how the CMMC and FirstPort have agreed to proceed to avoid it happening again. Residents should receive this letter in October.

Further long discussions took place to finalise the budget for 2019/20 as soon as possible. There were a couple of points which needed clarification by FirstPort prior to final approval by the CMMC. FirstPort will draft an accompanying letter with the budget explaining why and how the 2019/21 budget will increase compared with the 2018/19 budget. FirstPort will include a summary of accounts with the documentation and payment request. The ideal date for issuing of the above was agreed as Wednesday 16th October, or Friday 18th October at the latest.

New Financial Manager sought

The Directors agreed that, with the imminent departure of George Kurchey, the CMMC will ask residents to volunteer for this role. More information about the role will be posted on the website.

Budget survey results

The Directors reviewed the findings of the recent budget survey, which will be provided in full to residents on the website as soon as possible.

General update

As Hayley Dowey from First Port was absent from the meeting, the Directors reviewed her written monthly update.

New Thomas Homes properties

Liz Irving and Neil Taylor provided further information on the new phase of the development being completed by Thomas Homes. One point of importance for residents would be that the commercial and retail units would have enough car parking spaces for customers. These will be clearly marked as for customers only and should not be used by residents. Another matter which had been raised was in relation to the waste management of these new properties. The residential properties will have their own new communal bin collection area. The commercial and retail units will have their own locked bin store and will deal with the emptying of the same themselves.

Website

The Directors agreed that summary notes will be posted on the website from October 2019 meeting onwards.