



Cholsey Meadows Grounds Maintenance Scope of Works Summary

Overview

The following summary of works was agreed in 2016 and again in 2019 between the CMMC, FirstPort and Nurture Landscapes to provide grounds maintenance at a sufficient level to achieve a standard in keeping with the expectations of all parties.

On site team

Following an analysis of the specification and in consideration of the size of the site, Nurture Landscapes allocated the type of team appropriate to service Cholsey Meadows. This consists of two people, one of whom is team supervisor. The team are on site four days a week, excluding holiday cover. The team reports to the contract manager who oversees quality standards and reports to FirstPort on contract progress.

Nurture Landscapes also has other teams in the area meaning that, if necessary, they can be reallocated to assist with fluctuations in workload, for example during snow events. Nurture Landscapes uses a digital vehicle tracking system which, in emergency call outs, means that the closest team can be sent to react to situations.



Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
No. of days on site	16	20	16	16	20	16	16	20	16	20	16	16	208

Scope of Works

Amenity short grass areas

- Maintain grass height between 25 and 60mm; even, regular finish, free from ribbing, uniform appearance without patches, free from ruts, trim edges; cut back and define edges where lawn encroachment is 25mm or more

Close mown ornamental grass areas

- Maintain grass height between 15 and 50mm; boxed even, regular finish, free from ribbing, uniform appearance without patches, free from ruts, trim edges; cut back and define edges where lawn encroachment is 15mm or more

Medium grass areas

- Maintain grass height between 75mm and 150mm.

Meadow grass

- Cut annually after wildflowers have set seed; keep a 2m mowing margin along all path ways

Formal hedge maintenance (Privet, Box, Loral)





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- Keep formal hedge growth to 350mm maximum unless birds are nesting; ensure cutting operations minimise disturbance to nesting birds; minimise disturbance to hedges that produce berries or flowers on old wood; maintain outside face to hedges growing on adjoining land/property, footpaths, roads and public areas

Native hedge maintenance (mixed wild hedge rows)

- Keep sides trimmed at all times except during bird nesting period; flail the top once a year; ensure cutting operations minimise disturbance to nesting birds; minimise disturbance to hedges that produce berries or flowers on old wood; maintain outside faces to hedges growing on adjoining land/property, footpaths, roads and public areas

Young or singular trees

- Keep all tree pits free from litter, debris and weeds over 80% of the area; weed growth shall not exceed 100mm in height or spread; remove perennial weeds fully including tap root; control annual weeds by hoeing where the area has not been mulched; maintain mulch beds to a depth between 50mm to 75mm, top up where necessary; remove suckers at root junction when growth reaches 25mm above soil level; keep all young or singular trees in mown grass areas free from ivy

Planted shrub beds

- Keep shrub beds pruned, according to shrub variety and season; remove path encroachment; keep planted beds free from litter, debris and weeds over 70% of border area; weed growth shall not exceed 100mm in height or spread; remove perennial weeds fully including tap root; control annual weeds by hoeing or chemical treated

Young tree maintenance

- All newly planted and young trees that have been planted within 5 years which have yet to establish will have stakes, ties and guards checked, adjusted and maintained at 6 monthly intervals until they are root firm

Woodland areas

- Monthly, collect any fallen deadwood or logs and pile in habitat piles; keep woodland edges cut back from intruding on other surfaces; keep undergrowth, saplings and weeds clear up to main woodland line; treat as medium grass where necessary

Mature trees

- Lift tree canopies over roads and pavements to 2.5m; remove epicormic growth on trees adjacent to pavements or roads to 2m

Site furniture and fixtures in landscaped areas only

- Cut back any shrub, tree or hedge encroaching on site furniture or windows; monthly, check furniture and fixtures in landscaped areas. Notify FirstPort of any issues

Hard standings

- Keep all hard standings 70% clear of weeds; weeds not to exceed 100mm in height or spread; keep curb edges clear from silt build up accumulation of debris

Leaves

- Keep all hard standings clear from leaf debris; clear large accumulation from short grass areas and hard standings

Suds ponds and water channels

- Cut margin vegetation at suds ponds yearly between September and October; keep water channels free flowing and free of litter and debris

