



Summary of the Meeting of the Directors of CMMC held on 13th December 2023.

Present: CMMC Directors: Bruce Schofield (BS), Matt Griffiths (MG), Nick Shanagher (NS), Richard McDonnell (RMD), Supporting: Catherine Else (CE). First Port Representative: Tonya Simmons (FP)

Apologies: Zak Lee-Green (ZLG).

Manager's Report

- 5 way junction - Response from Vistry noting initial design is matching work done. FP to request report and compare to initial spec. Discuss next steps for medium to long term repair.
- Agreed on stencilling for parking markers. ZLG to send areas in need of stencils. Some markers around Fairmile building responsibility of CFM.
- Wooden edging - FP to get quotes for variety of different solutions that will be long lasting (not wood)
- Youth facility - working party with SOHA, CCDT and PC to be set up in Jan
- Swan uplighter - currently not working, contractor to provide quote for work to fix
- Grounds maintenance - request that grounds team wear uniform so that easier to identify/professional.
- Box caterpillar - waiting to see what bushes recover over winter/early spring before next steps
- Carpet cleaning flats - awaiting date from contractor
- Painting in flats - quotes for entrance and first floor with view to do a full paint in a few years. Directors have checked and currently fine beyond the most used areas.
- Subsidence first parking area of Newlands (off ferry lane) to get quotes
- Subsidence opposite oxshed - FP to get quotes for repair and possibly push jobs together.
- Hoggan path - awaiting document from Homes England regarding upkeep.
- Annual drain clean - FP to get quote for Jan
- Replanting - BS to liaise with Drew to put together plan with priority areas
- Gutter clearing - for flats. FP to get quotes.
- Aerial response - FP to chase.
- Insurance for flats block - NS to chase new quotes. FP to provide info required.

