



Summary of the Meeting of the Directors of CMMC held on 15th May 2024.

Present: CMMC Directors: Bruce Schofield (BC), Matt Griffiths (MG), Richard McDonnell (RMD), Zak Lee-Green (ZLG), Supporting: Nick Shanagher (NS). First Port Representative: Richard Smith (FP)

Apologies: nil

Manager's Report

- Parking markers map - map has been completed with all spaces requiring new stencilling. FP to get advice from contractors on best option for doing this, consider paint, thermoplastic and other options. In areas where new posts were placed in last few years the spaces are unlikely to need marking as posts in very good condition.
- Wood edge replacement - Board agrees due to complexities and expected costs to trial at Schuster Close and Ferry Lane and gradually work through the estate. FP getting quotes from contractors for multiple options.
- Reinstatement Cost Assessment for estate insurance - FP to source quotes
- Borehole pump - awaiting report. FP to chase.
- Carpet cleaning of flat blocks - work now completed and report sent to FP and board with photos. Board very happy with result.
- Subsidence on Newlands Way - to be kept under review as currently not an issue.
- Replacing pots outside Woodward - board agrees to replacing pots with new pots and replacing plants. JDrew to quote for the work. Board to source the pots. JDrew to layer pots to allow sufficient drainage but avoid getting too dry. Request to Oxshed to water in dry spells.
- Subsidence Oxshed - awaiting quotes to come back.
- Board and JDrew to arrange walk around to identify areas for replanting with map.
- Request to JDrew to ensure all grounds work around the estate is cleared up on the same day as work commencing and ensure grass cut off the path edges.
- Aerial issues - Vistry engaging with FP. Meeting has been arranged between original fitters and Vistry to agree a way forward.
- Flat block insurance - under review by Board/NS to assess if improvements can be made for more accurate quotes.
- Quotes for cable tidy to be sought for EV cables

