



Summary of the Meeting of the Directors of CMMC held on 16th October 2024.

Present: CMMC Directors: Bruce Schofield (BC), Matt Griffiths (MG),, Richard McDonnell (RMD), Zak Lee-Green (ZLG), Supporting: Nick Shanagher (NS). First Port Representative: nil

Apologies: Imran Alam (FP)

Manager's Report

- No September meeting as board members not available
- Board to seek additional quotes to repair or replace block paving at 5 ways junction. Unlikely to need doing urgently but quotes to support budget moving forwards.
- Some areas of estate planned for repairs owned by Homes England and not CMMC. Board and FP to clarify ownership and options for repairs.
- Swan uplighter options current not sufficient or too costly to justify. FP to acquire new quotes for alternative options.
- Hoggins paths and edges - Board to arrange meeting with Homes England regarding ownership and repairs of these areas in particular.
- Tree works - next stage booked for December.
- Requests from residents regarding particular trees blocking light - board to assess on next walk around and decide if these need work.
- Gutter cleaning - some gutters showing small blockages. Will likely need cherry picker to access. FP to check when this being done as part of planned works.
- Budget - awaiting budget to be returned by FP
- Swales/Pond - area to be maintained by ground contractor and board to request this is done without delay
- Moss on paths - some areas around Villa now completed by ground team. Remaining areas to be identified on walk around
- Quote agreed for paths to be scraped clear of moss/weeds in airing courts.
- All lavender to be cut back
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